

STRATEGIES IN LIGHT
 SANTA CLARA CONVENTION CENTER
 SANTA CLARA, CA
 FEBRUARY 7—9, 2012

Order Forms

Click on name to take you directly to the form

- Payment Terms
- Furniture
- Carpet
- Cleaning
- Rental Units
- Cabinets
- Signs
- Union Regulations
- Labor/Lift
- Accessible Storage
- Non Official
- Shipping Information
- Material Handling
- Limits of Liability

Official Service Contractor

Brede/Allied Convention Service, Inc. Phone: 407-851-0261
 2502 Lake Orange Drive Fax: 407-859-3904
 Orlando FL 32837

Show Management Contact

Sue Ellen Rhine, Exhibit Services Manager Phone: 918-831-9786
 PennWell Corporation Fax: 918-831-9729
 1421 South Sheridan Rd
 Tulsa OK 74112

Show Information

Backwall Drape: Black (Drape in the Light Pavilion will be Plum)
 Siderail Drape: Black
 Exhibit Hall Carpet: Exhibitors are required to have floor covering in their booth
 Aisle Carpet Color: Black (Aisle carpet in the Light Pavilion will be Silver)
 Booth Package: One i.d. sign showing company name & booth number.

Important Dates (Check all order forms for additional deadlines)

| | | |
|--|-----------------------|--------------------|
| Non Official Exhibitor Appointed Contractor : | Friday | Jan 6, 2012 |
| Brede/Allied Advanced Order Deadline: | Tuesday | Jan 24 2012 |
| Advance Freight Deadline: (without surcharge) | Tuesday | Jan 24, 2012 |
| General Exhibitor Setup: | Monday* Feb 6, 2012 | 4:00 PM — 9:00 PM |
| * Early Exhibitors, by appointment only. Contact Brede/Allied Customer Service at 407/851-0261 | | |
| | Tuesday Feb 7, 2012 | 8:00 AM — 4:00 PM |
| Show Hours: | Tuesday Feb 7, 2012 | 5:00 PM — 7:00 PM |
| | Wednesday Feb 8, 2012 | 10:00 AM — 7:00 PM |
| | Thursday Feb 9, 2012 | 9:00 AM — 2:00 PM |
| Exhibitor Move-out: | Thursday Feb 9, 2012 | 2:00 PM — 6:00 PM |
| Freight Re-Route Time: | Thursday Feb 9, 2012 | 6:00 PM |



Find more on Bredeallied.com

Shipping Information

Advance Warehouse: Company Name, Booth Number
 SIL
 C/O Brede/Allied
 C/O ABF
 2135 O'Toole Ave
 San Jose, CA 95131

Show Site: Company Name, Booth Number
 SIL
 C/O Brede/Allied
 C/O Santa Clara CC
 5001 Great America Pkwy
 Santa Clara, CA 95054

Payment Authorization



The Leading Events for the Global LED and Lighting Industry

THIS FORM ALONG WITH YOUR ORDER & CHECK AND CREDIT CARD INFORMATION FOR PAYMENT MUST BE RETURNED TO BREDE/ALLIED CONVENTION SERVICES AT THE ADDRESS ABOVE. A CREDIT CARD ON FILE IS REQUIRED WHEN USING BREDE/ALLIED CONVENTION SERVICE. ORDERS RECEIVED WITHOUT PAYMENT AND CREDIT CARD AUTHORIZATION WILL NOT BE PROCESSED.

- To receive discount pricing, order forms and full payment must be received by the deadline date on each form. Purchase Orders are not considered advance payment. Payment may be made by company check or credit card authorization. There will be a \$35.00 minimum service charge for handling returned payments - checks or credit cards.
- Any additional costs incurred for orders or services placed at show site, including labor and material handling, are due and payable upon presentation of the invoice. All adjustments must be made at show site. ABSOLUTELY NO CREDITS WILL BE ISSUED AFTER SHOW CLOSING.
- All accounts must be settled at the Brede/Allied service desk prior to show closing. Your show site representative must be made aware of this policy and have means of payment, unless credit card authorization below is signed. It is the responsibility of your show site representative to review the Statement of Account prior to the close of the show, as no adjustments will be made after the close of the show.
- The exhibiting firm is primarily responsible for payment of all charges.
- NOTE: RENTAL ITEMS NOT ORDERED, YET FOUND IN BOOTHS, ARE INVOICED AT "STANDARD-FLOOR" PRICING.
- INTERNATIONAL EXHIBITORS: We require 100% pre-payment of advance orders. Payment must be rendered by cash, check payable in U.S. dollars drawn on a U.S. account, American Express, MasterCard, or Visa credit cards.

PAYMENT INFORMATION:

CREDIT CARD INFORMATION - CREDIT CARD IS REQUIRED FOR SERVICES RENDERED:

We authorize Brede/Allied Convention Service to charge any additional amounts incurred by me or my show representative, including material handling and labor charges. If credit card is declined, Standard-Floor pricing prevails and a \$35.00 service charge will be added.

Charge to :(check one) ___ MasterCard ___ Visa ___ American Express ___ Discover

Account Number _____ Expiration Date _____ CVS# _____

Card Holder Name: _____ Signature: _____

Card Holder Billing Address: _____ City/State/Zip: _____

Card Holder Phone: _____ Fax: _____

Card Holder Email: _____

CHECK PAYMENT OPTION : Made Payable to: Allied Convention Service, Inc. and drawn in US funds.

Check # _____ Date _____ Amount \$ _____

****Wire Transfers are available. Please contact Customer Service for details.**

ORDER SUMMARY

| | | | |
|-------------------------------|----------|------------------------------|----------|
| Furniture (Brede/Allied Only) | \$ _____ | Labor (estimate) | \$ _____ |
| Carpet | \$ _____ | Material Handling (estimate) | \$ _____ |
| Custom Rental Exhibits | \$ _____ | Other Brede/Allied Services | \$ _____ |
| Cleaning | \$ _____ | Total Due | \$ _____ |
| Signs | \$ _____ | | |

Please check that you agree to our Terms and Conditions and acknowledge payments must be accompanied with order.

COMPANY NAME: _____ BOOTH# _____



Find more on Bredeallied.com

Furniture and Accessories



The Leading Events for the Global LED and Lighting Industry

Tables

| Qty | Item | Advance | Standard | Subtotal |
|---|------------------------|----------|----------|----------|
| 30" High Display Tables (includes white vinyl top, 3 side drape) | | | | |
| _____ | 4' x 2' draped table | \$158.00 | \$205.50 | \$ _____ |
| _____ | 6' x 2' draped table | \$187.00 | \$243.25 | \$ _____ |
| _____ | 8' x 2' draped table | \$216.50 | \$281.50 | \$ _____ |
| _____ | 4th side drape | \$54.50 | \$71.00 | \$ _____ |
| _____ | 4' x 2' undraped table | \$79.25 | \$103.25 | \$ _____ |
| _____ | 6' x 2' undraped table | \$95.25 | \$124.00 | \$ _____ |
| _____ | 8' x 2' undraped table | \$109.25 | \$142.25 | \$ _____ |
| 42" High Display Tables (includes white vinyl top, 3 side drape) | | | | |
| _____ | 4' x 2' draped table | \$200.75 | \$261.00 | \$ _____ |
| _____ | 6' x 2' draped table | \$229.75 | \$298.68 | \$ _____ |
| _____ | 8' x 2' draped table | \$259.75 | \$337.25 | \$ _____ |
| _____ | 4th side drape | \$54.50 | \$71.00 | \$ _____ |
| _____ | 4' x 2' undraped table | \$122.00 | \$158.75 | \$ _____ |
| _____ | 6' x 2' undraped table | \$138.00 | \$179.50 | \$ _____ |
| _____ | 8' x 2' undraped table | \$152.00 | \$197.75 | \$ _____ |
| 12" Tabletop Risers (includes white vinyl top) | | | | |
| _____ | 6' one step riser | \$90.00 | \$117.00 | \$ _____ |
| _____ | 8' one step riser | \$90.00 | \$117.00 | \$ _____ |

Select Table Drape Color

- Black White Burgundy Seafoam Hunter Green
 Navy Silver Red Royal Blue Dusty Rose

Accessories

| Qty | Item | Advance | Standard | Subtotal |
|------------------------|----------------------------|----------|----------|----------|
| _____ | Padded Arm Chair-Gray | \$120.25 | \$156.50 | \$ _____ |
| _____ | Padded Side Chair-Gray | \$108.75 | \$141.50 | \$ _____ |
| _____ | Counter Stool w/Back-Gray | \$136.00 | \$177.00 | \$ _____ |
| _____ | Chrome Bag Rack | \$117.00 | \$152.25 | \$ _____ |
| _____ | Security Container | \$452.75 | \$588.75 | \$ _____ |
| _____ | Wastebasket | \$29.50 | \$38.50 | \$ _____ |
| _____ | Tripod Easel | \$59.00 | \$76.75 | \$ _____ |
| _____ | 6 Pocket Literature Rack | \$170.00 | \$221.00 | \$ _____ |
| _____ | Chrome Stanchions | \$45.50 | \$59.25 | \$ _____ |
| _____ | Plastic Chain (per ft) | \$4.50 | \$6.00 | \$ _____ |
| _____ | 22'x28' Chrome Sign Stand | \$97.75 | \$127.25 | \$ _____ |
| _____ | Vertical Tackboard 8'x4' | \$255.00 | \$331.50 | \$ _____ |
| _____ | Horizontal Tackboard 8'x4' | \$255.00 | \$331.50 | \$ _____ |
| Special Draping | | | | |
| _____ | 3' high Special Drapery | \$18.50 | \$24.25 | \$ _____ |
| _____ | 8' high Special Drapery | \$24.50 | \$32.00 | \$ _____ |

Select Special Drape Color

- Black Royal Blue Burgundy Navy Hunter Green
 Seafoam White Red Silver Dusty Rose



Important Notes

- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede/Allied.
- All charges must be paid prior to close of show.
- Payment Method must be completed to process orders. Orders received without full payment or credit card will not be processed.

**Form
 Total**

| | |
|--------------|----------|
| Subtotal | \$ _____ |
| 9.25% | |
| Sales Tax | \$ _____ |
| Total | \$ _____ |

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____

Carpet

Floor covering is not included with your exhibit space, therefore carpet and/or alternative floor covering is required in all exhibits.

Standard Carpeting

Select from Standard Colors (if no color is selected, show colors will prevail.)

- Black Blue Burgundy Green
 Gray Plum Red Teal

| Qty | Size | Advance | Standard | Subtotal |
|-------|-----------|----------|-----------|----------|
| _____ | 10' x 10' | \$208.75 | \$271.50 | \$ _____ |
| _____ | 10' x 20' | \$417.50 | \$543.00 | \$ _____ |
| _____ | 10' x 30' | \$626.25 | \$813.00 | \$ _____ |
| _____ | 10' x 40' | \$835.00 | \$1086.00 | \$ _____ |

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

Options

| Qty | Option | Size | Advance | Standard | Subtotal |
|-------|----------------|---------------------|--------------------|--------------------|----------|
| _____ | Carpet Padding | Size: _____ x _____ | \$2.05 | \$2.70 | \$ _____ |
| _____ | Visqueen | Size: _____ x _____ | \$1.25 | \$1.65 | \$ _____ |
| | | | <i>per sq. ft.</i> | <i>per sq. ft.</i> | |

Cut & Fitted

| | | | | | |
|-------|---|---|------------------------------|------------------------------|----------|
| _____ | Cut & Fit to Booth Space <i>(per 10' increments)</i> | Size: _____ x _____ <i>(100 sq. ft. minimum)</i> | \$4.60 <i>per sq. ft.</i> | \$6.00 <i>per sq. ft.</i> | \$ _____ |
|-------|---|---|------------------------------|------------------------------|----------|

- Rental price includes laying, tape, visqueen and removal.
- Rental prices are quoted per square foot-to figure total square feet, multiply length x width + total square feet.

Important Notes

- Orders cancelled after move-in begins will be charged 100% of the original price.
- All carpets ordered from us are installed clean. You may want to order cleaning services for debris created during set-up.
- All charges must be paid prior to close of show.

We will be bringing our own carpet.

Payment Method must be completed to process orders. Orders received without full payment or credit card will not be processed.

Form Total

| | |
|---------------------|----------|
| Subtotal | \$ _____ |
| 9.25% Sales Tax | \$ _____ |
| Carpet Total | \$ _____ |

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____



Booth Cleaning



The Leading Events for the Global LED and Lighting Industry

| Minimum 100 square feet per day | Advance Price | Standard Price |
|---------------------------------|-----------------|-----------------|
| Booth Vacuuming—once daily | .58 per sq. ft. | .76 per sq. ft. |

| Booth Size (sq. ft.) | Rate | # Days | Subtotal |
|----------------------|---------|---------|------------|
| _____ | X _____ | X _____ | = \$ _____ |

Note: There will be an additional labor charge for cleaning carpets that are subjected to excessive wear- and -tear such as wood or metal shavings generated by demonstrations in the booth or food sampling.

Periodic Porter Service

Includes emptying your booth's wastebasket(s) and policing your exhibit area at two hour intervals during show hours.

| Booth Square Ft | Advance | Standard | Subtotal |
|-----------------|----------|----------|----------|
| 1-1000 sq ft | \$153.75 | \$200.00 | \$ _____ |
| 1001-1500 sq ft | \$182.25 | \$237.00 | \$ _____ |
| 1501-2000 sq ft | \$208.50 | \$271.25 | \$ _____ |
| 2001-2500 sq ft | \$221.00 | \$287.50 | \$ _____ |
| 2501-3500 sq ft | \$264.75 | \$344.25 | \$ _____ |
| 3501-5000 sq ft | \$309.00 | \$401.75 | \$ _____ |
| 5001-7500 sq ft | \$353.25 | \$459.25 | \$ _____ |

For booths over 7501 sq. ft., please call Brede/Allied Customer Service for quote.



Days: _____ Hours _____ @ \$ _____ per day = \$ _____

Important Notes

- Vacuuming/sweeping of booths & emptying of wastebaskets is not included in your booth space rental.
- All carpets ordered from us are installed clean. You may want to order cleaning services for debris created during set-up.
- Porter Service orders must be canceled 24 hours prior to ordered time or a minimum of 1 hour per laborer ordered will be charged.
- A credit card on file is required when using Brede/Allied Convention Service.
- All charges must be paid prior to close of show.

Form Total

Subtotal \$ _____

Cleaning Total \$ _____

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____

Strategies in Light
The Leading Events for the Global LED and Lighting Industry

Basic Booth Rental

Inclusions

- Standard Expo Carpeting
- Choice of Panels
- Standard Counter 20"x40"x41"
- Install and dismantle exhibit
- Header—One line with black block letters (see below to order header)

Color Options

CARPET SELECTION

- Black Blue Burgundy
 Green Gray Plum
 Red Teal

HARDWALL PANELS

- Gray Blue Black White

NYLON LOOP PANELS

- Blue/Gray Gray Black

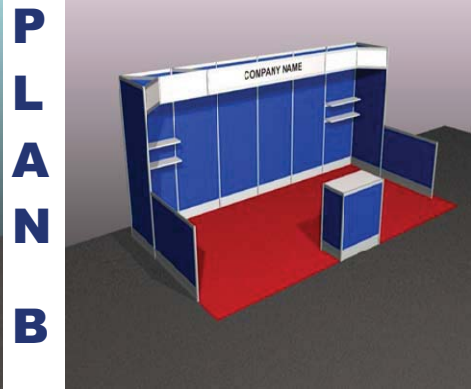
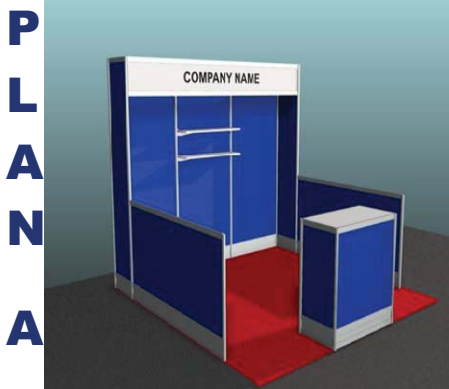
Electricity not included with Rental

Interested in a Custom Exhibit?
 Email: dpremane@bredeallied.com



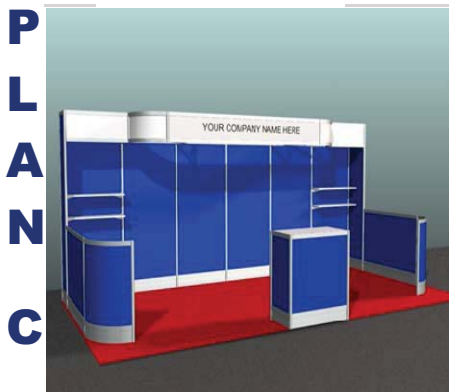
Find more on Bredeallied.com

| Qty | Advance | Standard | Subtotal |
|-----|------------|------------|----------|
| | \$2,991.00 | \$3,888.50 | \$ |

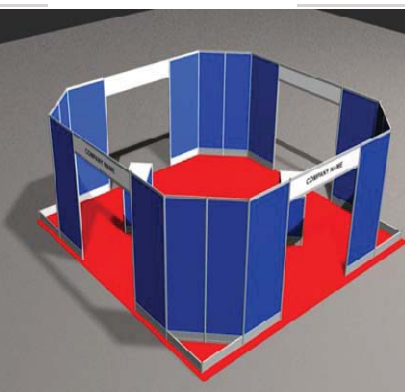


| Qty | Advance | Standard | Subtotal |
|-----|------------|------------|----------|
| | \$5,258.00 | \$6,835.50 | \$ |

| Qty | Advance | Standard | Subtotal |
|-----|------------|------------|----------|
| | \$6,164.00 | \$8,013.25 | \$ |



| Qty | Advance | Standard | Subtotal |
|-----|-------------|-------------|----------|
| | \$10,869.00 | \$14,129.75 | \$ |



Additional Options

| Qty | Item | Advance | Standard | Subtotal |
|-----|----------------------------------|---------|----------|----------|
| ___ | 1M Shelf | \$55.00 | \$71.50 | \$ |
| ___ | 1M Angled Shelf | \$55.00 | \$71.50 | \$ |
| ___ | Spot Lights (use w/ rental only) | \$53.75 | \$70.00 | \$ |

HEADER COPY (Please print clearly):

(logos, color, & special lettering available at an additional cost. Call for quote.)

Additional Booth furnishings can be found throughout manual. Look for upgraded carpet, carpet pad, graphics, chairs, etc.

Important Notes

- Rental Booths require pre-payment and include a 100% cancellation policy.
- A credit card on file is required when using Brede/Allied Convention Service.


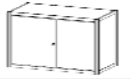
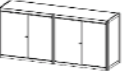

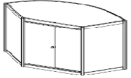
Form Total

| | | |
|-------------------|----|-------|
| Subtotal | \$ | _____ |
| 9.25% SalesTax | \$ | _____ |
| Est. Total | \$ | _____ |

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____

Table Top & Cabinets

| Qty | Item | Advance | Standard | Subtotal | |
|-----|--|--|----------|----------|----------|
| | Table Top with Header 1—8' Draped Table Included with Table Top Display |  | \$695.00 | \$903.50 | \$ _____ |
| | Cabinet 20"x40"x41" Cabinet A |  | \$281.50 | \$366.00 | \$ _____ |
| | Cabinet 20"x80"x41" Cabinet B |  | \$531.50 | \$691.00 | \$ _____ |
| | Cabinet 20"x61"x41" Cabinet C |  | \$438.00 | \$569.50 | \$ _____ |
| | Cabinet 20"x61"x41" Cabinet D |  | \$687.75 | \$894.25 | \$ _____ |

Cabinets have white panels. Additional color panels, printed graphics and other custom sizes not show are available. Please contact Customer Service for further details.

Table Top Options

- Select Drape Color
- | | | | | |
|---------------------------------|-------------------------------------|-----------------------------------|--------------------------------|---------------------------------------|
| <input type="checkbox"/> Black | <input type="checkbox"/> Royal Blue | <input type="checkbox"/> Burgundy | <input type="checkbox"/> White | <input type="checkbox"/> Seafoam |
| <input type="checkbox"/> Silver | <input type="checkbox"/> Dusty Rose | <input type="checkbox"/> Red | <input type="checkbox"/> Navy | <input type="checkbox"/> Hunter Green |

HEADER COPY (Table Top Only) (Please print clearly):

(logos, color, & special lettering available at an additional cost. Call for quote.)

Important Notes

- Orders cancelled after move-in begins will be charged 100% of the original price.
- A credit card on file is required when using Brede/Allied Convention Service.
- All charges must be paid prior to close of show.

Form Total

| | | |
|-------------------|----|-------|
| Subtotal | \$ | _____ |
| 9.25% Sales Tax | \$ | _____ |
| Est. Total | \$ | _____ |

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____



Signs

Strategies in Light

The Leading Events for the Global LED and Lighting Industry

High-quality signs and graphics will enhance the overall image of your booth. Our graphics department strives to produce the highest quality signs and graphics. High resolution digital printing in virtually any size or layout you may need or standard vinyl graphics. Prices indicated below are per card and one color copy on white background.

| Qty | Size | Advance | Standard | Subtotal |
|-----|-----------|----------|----------|----------|
| | 7" X 44" | \$63.75 | \$95.75 | \$ |
| | 11" X 14" | \$58.75 | \$88.25 | \$ |
| | 14" X 22" | \$105.25 | \$158.00 | \$ |
| | 22" X 28" | \$138.25 | \$207.50 | \$ |
| | 28" X 44" | \$165.00 | \$247.50 | \$ |
| | Easel | \$12.75 | \$19.25 | \$ |

Indicate Your Sign Copy Here:

Background Color: _____
 Lettering Color: _____

Vertical
 Horizontal

DIGITAL GRAPHICS: Brede/Allied can provide you the finest digital graphic reproduction technology available. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more. (10 sq. ft. minimum order).

| Length (feet) | Width (feet) | Square foot | Advance | Standard | Subtotal |
|---------------|--------------|-------------|---------------------|---------------------|----------|
| x | = | x | \$19.00 per sq. ft. | \$28.50 per sq ft.. | |

Banner Foamcore Gatorboard Plexi Show card Sintra Other _____

Special Instructions:

Vertical _____

Horizontal _____

Important Notes

- Signs require pre-payment and include a 100% cancellation policy.
- A credit card on file is required when using Brede/Allied Convention Service.
- All charges must be paid prior to close of show.

Form Total

Subtotal \$ _____
 9.25% Sales Tax \$ _____
Signs Total \$ _____

See following page for Art Requirements

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____



ART REQUIREMENTS

Vector files are preferred.

Whenever possible, vector files should be sent. Bitmap images have resolution requirements for scalability where a vector image can be made as large as necessary. Embed ICC profiles when possible.

How to send Bitmaps/Photos?

When sending Bitmaps, 300dpi should be considered a minimum as image quality degrades when increasing scale. A general rule is for every 100% increase in size, resolution is cut in half (a 4"x4" image at 300dpi will become 150dpi when size is increased by 8"x8"). Properly scaled images with sufficient resolution will be between 40 to 150 MEGS for proper resolution at press. Also please embed any ICC profiles used.

Size your image proportionate to the final production size.

For vector images, the scale does not matter, only the proportions. However, when sending a bitmap file, 20% of the final production size at 300dpi is the recommended minimum size and scale, more never hurts.

Specify all PMS colors.

The Pantone Matching System provides a preference color to target as all PMS colors are not 100% reproducible utilizing CMYK production. All color specifications will be matched to the closest 4 color process. Orders without call-outs will be produced using the CMYK values contained in the digital file. Calls for colors or reproofs for color adjustments on orders with no call-outs may result in additional charges.

Include a printed copy of the desired layout.

All artwork must be accompanied by a color hard copy with PMS colors specified. If PMS call-outs are not available please send an approved output to match to (Brochure, previously printed piece, etc.). We do not print fluorescent or metallic colors.

Build your blacks.

We require that all black spot colors be built blacks (see breakdown). 50 C, 50 M, 50 Y, 100 K. This will ensure a true, rich black.

Images copied from the web generally will not work.

Graphics requirements for web images are far more forgiving than with digital reproduction. Web pages generally contain low-resolution (72dpi) bitmap images that cannot be scaled efficiently. Original image files are required.

When sending PC files, include your fonts.

Be sure when sending fonts from your PC that you include both the screen and printer versions. ALWAYS CONVERT TEXT TO CURVES, this eliminates all font issues such as defaulting or dropouts. Never send bitmap text as this eliminates edit capabilities. Try to stick to type 1 fonts and avoid true type.

Acceptable Applications.

Brede/Allied is mostly PC based, we can accept MAC files but we cannot install MAC fonts. So if you're sending MAC files please convert the fonts to curves. The following applications and file formats should be used when sending digital art.

| Applications | Formats | Media | Compression Utilities |
|--|--|--|-----------------------|
| Adobe CS2 (Includes Illustrator, Photoshop, Indesign) | Encapsulated Postscript (.eps) TIFF (.tiff) | DVD CD-ROM | Winzip Stuff-it |
| Corel draw 11 | JPEG (.jpg) | ZIP | |
| Flexi Sign | PDF (.pdf) | 3.5 floppy Original Art (scans limited to 11x14") | |

FTP Site Address: <ftp://transfer.bredeallied.com>

User name: bredeallied

Password: graphics



Find more on Bredeallied.com

California Labor Guidelines

Strategies in Light

The Leading Events for the Global LED and Lighting Industry

To assist you in planning for your participation in this show, we are certain you will appreciate knowing in advance that union labor will be required for certain aspects of your exhibit handling. To help you understand the jurisdictions the various unions have, we ask you to read the following:

SIGN, DISPLAY AND ALLIED CRAFTS UNION

Members of the union claim jurisdiction over all setup and dismantling of exhibits including signs and carpet installation. This does not apply to the unpacking and placement of your merchandise [items produced by you for sales, scheduled for display in your booth, or literature describing same]. Any installation of exhibits or displays which requires the use of hand tools, or more than one (1) person, or longer than 30 minutes (including crating or uncrating) to install, or exceeds ten feet in any direction, shall be installed by employees covered by the Agreement.

TEAMSTERS UNION

This local claims jurisdiction over the operation of all material handling equipment, all unloading and reloading, and handling of empty containers. An exhibitor may only move material that can be hand-carried by one person in one trip. Hand-carried is defined as small cartons, packages, or portable lap-top computers that usually weigh less than 30 lbs. Unions claim jurisdiction under all other circumstances. No one, other than the official contractor's employees, is allowed to use dollies, hand trucks, or other mechanical equipment. This includes, but is not limited to, I&D employees, hotel employees and facility employees.

FREIGHT HANDLING JURISDICTION

Brede/Allied has the responsibility of receiving and handling all exhibit material and empty crates. It is our responsibility to manage the docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition. Brede/Allied will not be responsible, however, for any material they do not handle.

LIFTS

Due to Liability and Insurance regulations, Genie Lifts and/or other similar mechanical equipment are not permitted on the show floor unless it is the property of Brede/Allied and is operated and/or supervised by a Brede/Allied employee.

BOOTH CLEANING & PORTER SERVICE

Brede/Allied has been selected by Show Management to serve as your official contractor for this show. In that respect, Brede/Allied has jurisdiction over all booth cleaning and porter service. Exhibitors and/or Exhibitor Appointed Contractors (EACs) are NOT PERMITTED to have vacuum cleaners or any floor cleaning equipment on the show floor unless it is the property of Brede/Allied and is operated by a Brede/Allied appointed person or employee. For your convenience, a Booth Cleaning & Porter Service order form has been included in this exhibitor manual.

GRATUITIES

Brede/Allied requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede/Allied supervisor. Employees of Brede/Allied are paid an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all Brede/Allied employees.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed to Brede/Allied management personnel. It is recommended that any questions arising with regard to union jurisdictions or practices be directed to a management representative of Brede/Allied.



Find more on Bredeallied.com

Labor

- Place your order in advance. Starting time can be guaranteed only when labor is ordered for 8:00am, however; we will attempt to accommodate your needs.
- Labor will not be assigned until the exhibitor reports to the service/labor desk.
- Labor & services ordered for an exhibitor by other contractors, must be authorized, in writing, prior to show set up by the exhibiting company. A certificate of insurance must also be presented to Brede/Allied prior to any other contractor beginning work on the show floor. Payment for labor & services is the responsibility of the exhibitor.

General Information

**Option A:
 Brede/Allied
 Supervised**

- All work performed & supervised by Brede/Allied Personnel
- Reduce at-show expenses and time spent
- Work performed under Brede/Allied supervision is straight time when possible.

**Installation
 Information**

Shipped to ___ Warehouse ___ Show site Shipment : ___ Crates ___ Boxes ___ Carpet/Pad Electrical Under Carpet?
 Scheduled Delivery Date ___ / ___ / ___ Carpet (if not shipped): ___ from Brede/Allied ___ None ___ Yes ___ No
 Special Equipment Required: Blueprints/Instructions: ___ Attached

**Dismantle
 Information**

Provide the following information for outbound shipping:

Official Show Carrier: ___ Ground ___ Air Telephone Number: _____
 Other Carrier: _____

Ship to: _____
 Attn: _____
 Address: _____
 City, ST, Zip: _____

**Option B:
 Exhibitor
 Supervised**

General Information

- All work is performed under direction of the exhibitor.
- Exhibitor must meet labor at the Brede/Allied Service Desk at scheduled time.

Supervisor Contact Information

Name: _____
 Phone #: _____

**Labor/
 Forklift
 Rates**

| | Labor Hours | Labor (Per Laborer, Per Hour) | 5K Forklift, With Driver, Per Hour |
|---------------|---|-------------------------------|------------------------------------|
| STRAIGHT TIME | 8:00am-4:30pm Mon-Fri | \$ 133.75 | \$ 208.75 |
| OVERTIME | All other hours, Mon-Fri & all day Saturday, Sunday & Holidays | \$ 215.00 | \$ 290.00 |

- All labor is billed on a 1 laborer, 1 hour minimum. No shows will be billed at the minimum per laborer rate. Forklift is billed as a 1 hour minimum.

| Labor | Option (A or B) | # of Laborers | Dates Required | Time | Approx. Hours | Forklift | # of Laborers | Dates Required | Time | Approx. Hours |
|--------------|--------------------|------------------|-------------------|------|------------------|--------------|------------------|-------------------|------|------------------|
| Installation | | | | | | Installation | | | | |
| Dismantle | | | | | | Dismantle | | | | |

**Important
 Notes**

- Labor orders must be canceled 24 hours prior to ordered time or a minimum of 1 hour per laborer ordered will be charged.
- A credit card on file is required when using Brede/Allied Convention Service.
- All charges must be paid prior to close of show.

**Form
 Total**

Subtotal \$ _____
Labor Total \$ _____

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____



Accessible Storage

THIS IS NOT AN ORDER FORM. THIS SERVICE MUST BE ORDERED ON SITE.

PLEASE NOTE: *This is Accessible Storage, not Secured Storage. This is not Empty Storage. Accessible Storage Items may not be the first items returned to your booth at the close of the show.*

| | | |
|-----------------|---|-----------------------|
| SET UP: | One time set up charge of \$125.00 | |
| | | |
| STORAGE: | <u>Size of Storage Space (sq. ft.)</u> | <u>Rate (per day)</u> |
| | 0-25 | \$125.00 |
| | 26-50 | \$187.00 |
| | 51-100 | \$249.50 |
| | 101-150 | \$311.50 |
| | 151-200 | \$374.00 |
| | | |
| ACCESS RATES: | There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed. | |
| | | |
| ACCESS CHARGES: | | |
| Straight Time: | 8:00am-4:30pm Mon-Fri | \$133.75 |
| Overtime: | All other hours, Mon-Fri, & all day Saturday, Sunday & Holidays | \$215.00 |



Find more on Bredeallied.com

What is Accessible Storage? If you need to store materials that you do not have space for in your booth, such as back up equipment or hand-outs for attendees, Accessible Storage is an area at Show site designated to hold these items for you.

**Request For Set-Up By Non-Official Exhibitor
 Appointed Contractor**



The Leading Events for the Global LED and Lighting Industry

The unpacking, erection, assembling, dismantling, and packing of displays and equipment must be done by the correct type of Union labor. Brede Exposition Services/Allied Service, the official contractor, will have skilled craftsmen available to assist Exhibitors. Arrangements for labor should be made through Brede Exposition Services/Allied Service in advance whenever possible. Official labor forms are included in this Exhibitor Service Manual.

Exceptions to the foregoing will be considered only in cases where permission has been requested in writing by the Exhibitor and received by Brede Exposition Services/Allied Convention Service no later than **January 6, 2012**. Exceptions will be granted only if it will not interfere with or prejudice the orderly set-up, interim service, or dismantling of the Exposition. An exception will not be granted if it is inconsistent with the commitments made and obligations assumed by Management in any contact with service contractors of its lease with the **Santa Clara Convention Center**. For services such as electrical, plumbing, telephone, drayage, rigging and booth cleaning, no exception will be made, and the contractor designated by Management will be used.

All agents representing the Exhibitor must be fully identified by the official Management badge. All agents or representatives who are performing services other than the Exhibitor's own employees must provide Brede Exposition Services/Allied Convention Service with **Certificates of Insurance naming Brede Exposition Services/Allied Convention Service, PennWell Corporation, Strategies In Light and the Santa Clara Convention Center as additional insured's** at the time that a request for an exception is made. These Certificates of Insurance must include public liability and property damage insurance for at least \$1,000,000, and workmen's compensation insurance in accordance with local law.

*Exhibitors wishing to use a contractor other than Brede/Allied to set up and dismantle their exhibits must fill out this form and return to us no later than the date shown above. If this form and the certificate of insurance from the non-official contractor are not received by **January 6, 2012**, your non-official contractor will be allowed to supervise only. **There will be no exceptions after the Deadline.** All labor must then be hired from Brede/Allied for installation and dismantle of the exhibit. There are no exceptions after the deadline date. We urge that you require your EAC to send their certificate of insurance certified by Priority Mail, Federal Express, UPS, etc. to obtain proof of delivery.*



Find more on Bredeallied.com

PLEASE MAIL OR FAX YOUR COPY TO BREDE/ALLIED

| | | | |
|---------------------------|---------------------|--------------|-------|
| SHOW NAME | Strategies In Light | | |
| COMPANY NAME | _____ | BOOTH # | _____ |
| NON-OFFICIAL CONTRACTOR | _____ | | |
| CONTRACTOR ADDRESS | _____ | | |
| PHONE#: | _____ | FAX#: | _____ |
| ESTIMATED ARRIVAL AT SHOW | _____ | # OF WORKERS | _____ |
| AUTHORIZED BY: | _____ | TITLE | _____ |

Shipping Information

Brede Exposition Services/Allied Convention Service, Inc. will receive your shipment(s) either in advance at our local warehouse or directly at the exhibit site. You may ship via the carrier of your choice. Ship prepaid, collect shipments will not be accepted.

| SHIPPING INFORMATION | |
|--|--|
| <p><u>Advance Warehouse:</u> Must arrive no later than, Tuesday, January 24, 2012 to obtain advance pricing. Freight will be accepted at the warehouse until 2/3/12, however, a penalty will apply.</p> | <p>SIL Company Name & Booth # C/O Brede/Allied C/O ABF Freight 2135 O'Toole Ave San Jose, CA 95131</p> |
| <p><u>Direct - Show Site:</u> Must not arrive prior to Monday, February 6, 2012</p> | <p>SIL Company Name & Booth # C/O Brede/Allied C/O Santa Clara CC 5001 Great America Parkway Santa Clara, CA 95054</p> |



Find more on Bredeallied.com

For rates see the Material Handling Order Form.

ADVANCE SHIPMENTS TO BES/ACS WAREHOUSE - crates, cartons, fiber cases only:

Rates include:

- Unloading crated materials. The warehouse cannot receive uncrated shipments.
- Storing at the warehouse for up to 30 days.
- Reloading onto our trucks and delivery to the exhibit site.
- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading out freight for return onto your carrier

DIRECT SHIPMENTS TO EXHIBIT SITE:

Rates include:

- Unloading materials and delivery to your booth.
- Picking up, storing and returning empty shipping containers.
- Reloading equipment for return to your specified destination.

Shipping Information (continued)

Read the "LIMITS OF LIABILITY & RESPONSIBILITY" form included in this service manual for extremely important information concerning shipping and Material Handling.

Please prepay all shipping charges. BES/ACS cannot accept or be responsible for collect shipments.

All shipments must have a bill of lading or delivery slip showing the number of pieces, weight and type of merchandise. Upon shipping, immediately send copies of bills of lading to BES/ACS and the name of your on-site representative.

Certified weight receipts are required for all shipments. BES/ACS will estimate weight for private vehicles without certified weight receipts.

Separate mixed van shipments between crated and uncrated and clearly identify the weights of each bill of lading.

All shipments must be consigned c/o Brede Exposition Services/Allied Convention Service, Inc. to enable us to accept them for handling. Convention centers and hotels will not accept direct shipments consigned to them, as they have no facilities for receiving or storing freight.

Labor and equipment for unloading and loading are included in the Material Handling rates. Labor and equipment will be available for uncrating, unskidding, assembling, positioning, leveling, dismantling, recrating and reskidding machinery and/or equipment of exhibitors. Place your orders for this labor with the "Labor" order form included in this service manual.

If your material requires specialized rigging equipment, please notify us promptly so that we can make arrangements. When possible, supply your own rigging equipment with shipments and pre-rig your material.

Shipping cartons will be picked up, stored and returned after the show if they are affixed with "Empty" labels by the exhibitor. These labels will be available at the BES/ACS service desk and are for **empty storage only**.

Shipping information, bills of lading and labels will be available at the BES/ACS service desk. *Exhibitors selecting non-official carriers will need to make their own arrangements for pick-up.*



Strategies in Light®

The Leading Events for the Global LED and Lighting Industry

EXHIBITION MATERIAL

FOR ADVANCED SHIPMENTS ONLY

MUST ARRIVE NO LATER THAN JANUARY 24, 2012 TO OBTAIN ADVANCE PRICING

COMPANY NAME: _____ Booth # _____

SIL

C/O BREDE/ALLIED

C/O ABF FREIGHT

2135 O'TOOLE AVE

SAN JOSE, CA 95131

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

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EXHIBITION MATERIAL

FOR ADVANCED SHIPMENTS ONLY

MUST ARRIVE NO LATER THAN JANUARY 24, 2012 TO OBTAIN ADVANCE PRICING

COMPANY NAME: _____ Booth # _____

SIL

C/O BREDE/ALLIED

C/O ABF FREIGHT

2135 O'TOOLE AVE

SAN JOSE, CA 95131

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

Important note: Hazardous materials will not be accepted at the warehouse.

Strategies in Light

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EXHIBITION MATERIAL FOR DIRECT SHIPMENTS ONLY

MUST NOT ARRIVE PRIOR TO FEBRUARY 6, 2012

COMPANY NAME: _____ Booth # _____

SIL

C/O BREDE/ALLIED

C/O SANTA CLARA CONVENTION CENTER

5001 GREAT AMERICA PARKWAY

SANTA CLARA, CA 95054

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

Strategies in Light

The Leading Events for the Global LED and Lighting Industry

EXHIBITION MATERIAL FOR DIRECT SHIPMENTS ONLY

MUST NOT ARRIVE PRIOR TO FEBRUARY 6, 2012

COMPANY NAME: _____ Booth # _____

SIL

C/O BREDE/ALLIED

C/O SANTA CLARA CONVENTION CENTER

5001 GREAT AMERICA PARKWAY

SANTA CLARA, CA 95054

CARRIER _____ NO. _____ OF _____ PIECES _____

Brede EXPOSITION SERVICES
Allied Convention Service, Inc.
www.bredeallied.com

2502 Lake Orange Drive
Orlando, FL 32837
Ph: 407.851.0261
Fax: 407.859.3904
info@bredeallied.com

Important note: Hazardous materials will not be accepted at the show site.

Material Handling

Material Handling Rate Schedule

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to and from storage and remove from booth for reloading onto outbound carriers. Material Handling services, whether used completely or in part only, are offered as a package and the charges will be based on the total weight of the inbound shipment, rounded off to the next cwt.

| Description | Rate per 100 lbs | Minimum Charge |
|---|------------------|-----------------------|
| | | 200 lb minimum charge |
| Advance to Warehouse: Crated | \$ 162.00 | \$ 324.00 |
| Direct to Show site: Crated | \$ 162.00 | \$ 324.00 |
| Advance to Warehouse: Special Handling | \$ 194.50 | \$ 389.00 |
| Direct to Show site: Special Handling | \$ 194.50 | \$ 389.00 |
| Direct to Show site: Uncrated, Un-skidded, or Wrapped | \$ 216.00 | \$ 432.00 |
| Small Package Fee | | \$ 55.00 each |

SMALL PACKAGE RATE: applies to a show site delivery of a single piece shipment from UPS, FedEx or US Mail weighing less than 35lbs.

| Additional Services | |
|---|--------------------------|
| Late shipments: Freight not received at warehouse prior to the deadline date [See Shipping Instructions & Material Handling information form] and freight received at Show site after show opening. | \$ 32.50 per 100 lbs. |
| Shrink Wrap | \$75.00 per skid |
| Metal Banding | \$75.00 Per skid |

Calculate Estimated Material Handling Charges

| Carrier(s) | Tracking # | Date of Arrival | # Pieces | Est. Weight cwt | Rate per cwt | Estimated Cost 200 lb minimum |
|--------------|------------|-----------------|----------|-----------------|--------------|-------------------------------|
| | | | | | X | = |
| | | | | | X | = |
| | | | | | X | = |
| TOTAL | | | | | | |

Show site Contact _____ Show site Phone _____

Please check that you have completed our Payment Authorization form and agree to our Terms and Conditions.

COMPANY NAME: _____ BOOTH# _____



Find more on Bredeallied.com

MATERIAL HANDLING POLICY AND GUIDELINES

- Shipments should not be addressed to the Hotel or Convention Center, as they do not have the facilities to receive such shipments and may refuse them, prior to the installation of the show.
- Remove all outdated shipping labels prior to shipment.
- All shipments should be made on a Brede Exposition Services/Allied Convention Service bill of lading. It is understood that all shipments are released to us at a value not to exceed 30¢ per pound with a maximum of \$50.00 per article.
- Please forward copies of all bills of lading to Brede Exposition Services/Allied Convention Service. This will assist in the tracing of shipment if necessary. Please be certain that all bills of lading have the waybill number on them, since no tracing can be done without these. Copies of these should also be given to your representative at the show.
- Any shipment requiring special handling due to length, width, height or weight will be handled on a time and material basis. Any single piece, due to its size, that cannot be fitted through doorway or elevators will be taken as far as possible and then becomes the responsibility of the exhibitor. Arrangements to enlarge such openings, if requested, will be made by Brede at the exhibitor's expense. Please contact Brede Exposition Services/Allied Convention Service prior to shipping this type of shipment.
- Brede Exposition Services/Allied Convention Service will not be responsible for the count or content of material if left in the booth prior to Brede Exposition Services/Allied Convention Service taking physical count and possession in preparation to moving such material.
- All outbound shipments must be tendered with a Brede Exposition Services/Allied Convention Service bill of lading.
- Make certain all of your materials are properly insured against fire, theft and all hazards while in transit to and from the convention, moving to and from your booth, and for the duration of the convention. This can usually be done with "riders" to your existing insurance policies.
- Exhibitor routings on outbound shipments will be honored when possible. In the event the designated carrier fails to pick up by the specified time, such shipments will be re-routed by Brede Exposition Services/Allied Convention Service.
- Brede Exposition Services/Allied Convention Service assumes no responsibility for concealed damage.
- Exhibits left on the booth floor without return instructions will be returned to the exhibitor's address, freight collect, if possible.
- Brede Exposition Services/Allied Convention Service as the Material Handling contractor, shall have control over all freight docks, doors, elevators and crate storage areas.
- Any shipment not handled by Brede, but for which Brede is required to handle storage of the empty shipping containers, a charge of \$25.00 per crate, case, box, or carton will be assessed.
- The responsibility of Brede Exposition Services/Allied Convention Service with respect to the goods stored hereunder shall be limited to the exercise of ordinary care and diligence by its officers and employees in receiving, handling, keeping and delivering the same. The company shall not be liable for loss or damage by the elements, fire, water, heat, frost, damp, dust, moth, rust, leakage, deterioration, acts of God, riot or unlawful disturbance of the peace or depreciation due to the lapse of time, ordinary wear and tear or perishable nature of the property, nor for injury to goods arising from the lack of proper packing or from improper packing or unpacking by other than its own employees, or other causes beyond its control.

IF THE CARRIER DESIGNATED AND ARRANGED FOR BY YOU FAILS TO PICK UP YOUR OUTBOUND FREIGHT PRIOR TO THE DESIGNATED TIME, WE WILL RE-ROUTE YOUR FREIGHT IN ORDER TO CLEAR THE EXHIBIT HALL. SO THAT WE MAY RE-ROUTE YOUR FREIGHT TO MOVE BY THE PROPER MEANS OF TRANSPORTATION, PLEASE FILL IN THE INFORMATION BELOW.

Ship to: _____
 Street Address _____ City/State/Zip Code _____
 Type of Carrier Air Motor Freight Van Lines
 EVENT OR SHOW _____ SIL _____ HALL OR HOTEL _____ SANTA CLARA CC _____
 COMPANY NAME _____ BOOTH # _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 TELEPHONE _____ FAX _____ Email _____
 AUTHORIZED BY (please print or type) _____ SIGNATURE _____



Find more on Bredeallied.com

Limits of Liability

Strategies in Light

The Leading Events for the Global LED and Lighting Industry

YOU ARE ENTERING A CONTRACT, WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. The terms and conditions set forth below become a part of the Contract between Brede/Allied Convention Services and the Exhibitor. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

THE MATERIAL HANDLING SERVICE AGREEMENT IS SIGNED: OR

EXHIBITOR'S MATERIALS ARE DELIVERED TO BREDE/ALLIED'S WAREHOUSE OR TO A SHOW

OR EXPOSITION SITE FOR WHICH BREDE/ALLIED IS THE OFFICIAL SHOW CONTRACTOR, OR

AN ORDER FOR LABOR AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH BREDE/ALLIED.

- It is understood that BES/ACS and its subcontractors are not insurers. Insurance, if any, shall be obtained by the Exhibitor. Amounts payable by BES/ACS hereunder are based on the scope of the liability as herein set forth and are unrelated to the value of the Exhibitor's property. It is further understood and agreed that BES/ACS and its subcontractors do not provide for full liability should loss or damage occur.
- BES/ACS and its subcontractors shall not be responsible for damage to uncrated materials, materials improperly packed, glass breakage or concealed damage. BES/ACS and its subcontractors shall not be responsible for ordinary wear and tear in handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.
- Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by BES/ACS or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), Exhibitor recognizes there will be a lapse of time between the completion of packing and the actual pick-up of materials from the booth for loading onto a carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. All bills of lading covering outgoing shipment(s) submitted to BES/ACS or its subcontractors by Exhibitor will be checked at the time of pick-up from the booth and corrected where discrepancies exist.
- BES/ACS shall not be liable for any loss, damage or delay due to fire, acts of God, strikes, lockouts or work stoppages of any kind, or to any other cause beyond its controls.
- BES/ACS shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, or for any other special, incidental or consequential damages.
- It is agreed that if BES/ACS or its subcontractors should be found liable for loss or damage to Exhibitor's equipment, the liability shall be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$.30 per pound per article, with a maximum liability of \$50.00 per item or \$1,000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy. Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to property through performance or nonperformance of obligations imposed by the offering of services to Exhibitors or from negligence, active or otherwise, by BES/ACS, its subcontractors or their employees.
- BES/ACS shall not be liable for damage to exhibitor's materials or equipment when forklift operator is under the supervision of the exhibitor or the exhibitor's representative.
- BES/ACS and its subcontractors shall not be liable for shipments received without receipts, freight bills or specified unit counts on receipts of freight bills, such as UPS, Federal Express, Express Mail, Parcel Post and private vehicle, etc., due to their delivery procedures. Such shipments will be delivered to booth without guarantee of piece count or condition.
- Empty container labels will be available at the Service desk. Affixing the labels is the sole responsibility of the Exhibitor or its representative. It is understood that these labels are used for empty storage only, and BES/ACS and its subcontractors assume no responsibility for loss or damage to contents while containers are in storage or for mislabeled containers.
- In order to expedite removal of materials from the show site, BES/ACS shall have the authority to change designated carriers, if such carriers do not pick up on time. Where no disposition is made by the Exhibitor, materials will be routed by BES/ACS at show site. BES/ACS assumes no liability as a result of such re-routing or handling.



Find more on Bredeallied.com